Terms of Reference



Review of process in relation to Katoomba Airfield lease application

Review by the Crown lands commissioner

To carry out a review of the community engagement and decision-making process leading up to the decision that the proposal could not proceed in its current form (Decision) and make recommendations in relation to potential future improvements in community engagement processes.

Scope

The Commissioner is asked to:

- 1. Review the consultation process related to the lease application between 1 January 2019 and 10 January 2020 including but not limited to the format of public meetings and how submissions were invited and how the submissions were assessed;
- Determine any material differences between that process and either the published Community Engagement Strategy or legislative requirements; and
- Make recommendations in relation to possible improvements to be adopted in future similar processes.

The Review is of process leading up to the Decision. Consideration of the Decision is outside the scope of this Review.

Process

The Review is to be conducted "on the papers". The Review is not reopening the consultation or the decision-making process and should not receive submissions.

Any document or record reasonably required will be sourced and provided to the Commissioner. Administrative and any other support reasonably required by the Commissioner will be provided by the Department of Planning, Industry and Environment.

Outcomes and timing

Unless otherwise directed, please provide a report in pdf format by 19 May 2020 to the Secretary of the Department of Planning, Industry and Environment by email: secretary@dpie.nsw.gov.au

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Jim Betts

Secretary of the Department of Planning, Industry and Environment

Dated: 28/4/20